

BUSINESS PROJECT

Course Title:	Cooperative Business Education
Project Name:	Management Training Session Development
Time:	2 to 3 hours

Objectives: Explore the legal aspects of financial management

Materials Needed: Overhead Transparencies
Posterboard
Colored Markers

Resources Needed: Textbooks
Word Processing Software
Internet and other library resources
Magazines and Newspapers

Student Handouts: None

Interdisciplinary Involvement: Language Arts, Business Law, Mathematics

Step-by-Step Instructions:

1. Students are responsible for a management training session focusing on consumer rights and responsibilities.
2. Students should conduct research and develop a handout to present to the managers attending the training session.
Include:
 - a) A description of how legislation defines and protects consumer rights.
 - b) Explain the arbitration process that is available to help consumers resolve business disputes.
 - c) Describe legal actions that may be taken to resolve consumer business disputes (e.g., small claims court, class action suits).
3. Using interview guide sheet, students interview local business-people, the police department, and the Chamber of Commerce, and prepare a report on the problems created by shoplifters. This report should include the extent of the problem for a business, the estimated amount of loss by the business, and the preventative measures being taken by the business.
4. Businesses having difficulty in collecting amounts that customers owe may hire collection agencies. Using the internet or media center resources, students prepare a report on collection agencies including what they do, what methods they use, and what their services cost.

Assessment: Rubric included.

MANAGEMENT TRAINING SESSION ASSESSMENT RUBRIC

Student 1: _____

Student 2: _____

	Excellent (8-10 pts.)	Good (5-7 pts.)	Fair (2-4 pts.)	Poor (0-1 pt.)
Content				
Effectiveness				
Overall Appearance				
Participation by each group member				
			TOTAL SCORE	