

EVALUATION SHEET: PRESS SET UP

OBJECTIVE: Given a press lecture and a practice session, complete the press evaluation sheet. You must score an 85% or higher on the completed sheet. All students must complete the final check off by Jan. 27, 2006.

DIRECTIONS: Practice press set ups according to the criteria listed below. When you are ready for your final check, give this sheet to Mrs. Knight.

Press Set Up Evaluation Items	Possible Points	Peer Check		Final Check		Points Earned	Instructor Comments
		YES	NO	YES	NO		
1. Setting Up Fountain <ul style="list-style-type: none"> • Identified Fountain solution (5pts.) • Used correct amount of solution (5pts.) • Poured fountain solution into correct container (5 pts.) • Added correct amount of water (5pts.) • Followed safety procedures (5 pts.) 	25						
2. Inking the Press <ul style="list-style-type: none"> • Identified tools needed to ink press (5 pts.) • Removed ink from can correctly (5 pts.) • Inked the tray (5 pts.) • Inked all rollers (5 pts.) • Followed safety procedures (5pts.) 	25						
3. Setting Plate Placement <ul style="list-style-type: none"> • Identified top of plate (6 pts.) • Placed plate on pins (7 pts.) • Attached plate correctly (7 pts.) • Followed safety procedures (5pts.) 	25						
4. Setting Paper Placement <ul style="list-style-type: none"> • Jogged paper (5 pts.) • Placed paper on board (5 pts.) • Placed paper into the press (5 pts.) • Set guides (5 pts.) • Followed safety procedures (5pts.) 	25						
Totals	100						